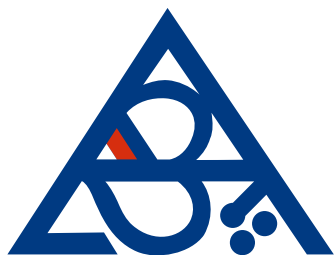
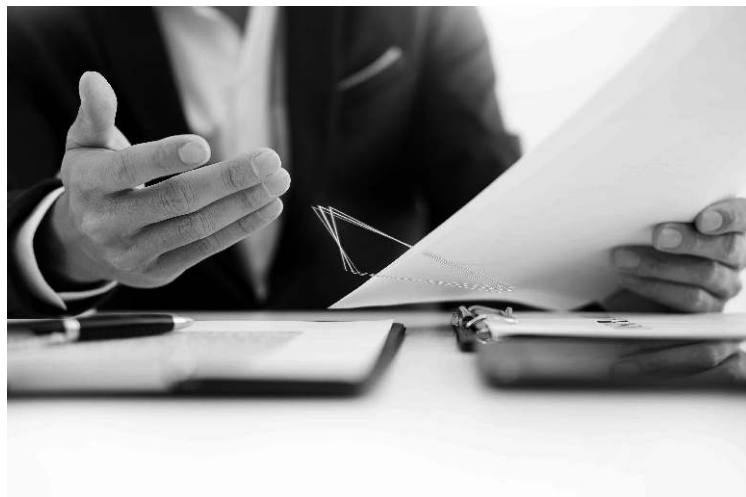




ANNUAL
REPORT
2020



ČESKÝ INSTITUT PRO AKREDITACI, O.P.S.



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List of Abbreviations and Acronyms

Accredited bodies

ZL	testing laboratory
KL	calibration laboratory
ML	medical laboratory
IO	inspection body
CO – CB	certification body
COV	certification body certifying products
COP	certification body certifying persons
COSM	certification body certifying management systems
O GHG	verification and validation bodies
O EMAS	EMAS verifiers
PZZ	proficiency testing providers
VRM	reference material producer

Systems and Professional Activities of the Bodies

EMAS	Eco-Management and Audit Scheme
PT	Proficiency Testing
MPZ	Interlaboratory Test Comparisons
MPA	Methodological Instructions for Accreditation

International Organizations

EA	European Co-operation for Accreditation – European Accreditation
IAF	International Accreditation Forum
ILAC	International Laboratory Accreditation Cooperation
FALB	Forum of Accreditation and Licensing Bodies (for the EMAS area)
MLA/MRA	Multilateral Agreement, Mutual Recognition Arrangement

Foreword of the Management



Foreword of the Director

Ladies and gentlemen,

When we started 2020, it seemed to be a year just like any other, without any indication of what was ahead of us. We settled the orders of 2019 through partial invoices, we discussed and approved the plans of the individual departments, and started working on new tasks. In the Czech Republic, we began the last year of the transition to the new ISO/IEC 17025:2017 for laboratories and focused on the implementation of international documents.

CAI was granted a state subsidy for fees paid to international accreditation bodies, and at the beginning of the year we met our partners from Poland and Slovakia at a round table held in Wrocław. We discussed issues relating to the life of accreditation bodies and exchanged experience with addressing some of the challenges within the accreditation process. We did not have the slightest idea of what would soon affect us and the whole world, nor that it would be the last face-to-face meeting with colleagues from other accreditation bodies for a long time.

The first meeting with COVID-19 meant a halt to international cooperation regarding the organization and participation in the various meetings of expert committees of international organizations. We needed to provide appropriate IT tools for remote communication, including the preparation of rules for remote assessment of our customers, to reduce the risk of contagion. At the same time, we took measures to protect our employees, including creating the conditions for working from home.

We quickly moved to the remote assessment of our customers, and through communication with our foreign partners, we were assured our approach was the correct one. Only initial accreditations and scope extensions of accredited activities required an on-site assessment of the applicant. Remote assessment is certainly effective, but considering the organizational and administrative preparation, and especially the deployment of assessors, it is significantly more challenging than the assessment at the customer's premises. What makes it more complicated is, for example, the substantial limitation of personal contact and the reduced possibility to respond or make corrections immediately through the interaction between the assessment team and the assessed entity. We would like to express our appreciation for the helpful approach of the

individual entities – our customers – to organizing and carrying out assessments in those difficult circumstances. We are also grateful to our technical assessors, experts, lead assessors, as well as technical administrators for preparing the necessary documentation for applications, assessments, and accreditation decisions – thanks to them, we were able to provide full services to all our clients.

On one hand, international co-operation taking a remote approach reduced travel requirements, but on the other hand, it significantly limited the possibilities of developing international documents necessary for harmonization of individual areas of accreditation. In spite of this situation, CAI managed to ensure that all the required documents, regulations and assessment schemes were implemented in the necessary quality and by due date. The state subsidy helped us to cover the costs of adopting international documents both in the area of legal regulations and harmonization of the functioning of accreditation bodies and accredited bodies.

At the global level, serious talks about the establishment of a single global accreditation organization started; a new organizational structure was prepared in Europe, the European Co-operation for Accreditation; and, following BREXIT, rules were established for co-operation with the United Kingdom Accreditation Service, which is the founding member of EA and an important expert partner in the preparation of harmonization documents and rules.

Co-operation with government authorities as well as our other partners also largely took place through remote negotiations. However, all the important conformity assessment schemes were implemented, such as the INTEROPERABILITY, the CYBER Security Act, waste management and others.

The operation of the company's professional bodies was also organized by means of remote communication or partially remotely, as was the case of CAI's Supervisory Board meetings and CAI's Administrative Board meetings, which was very important for the functioning of CAI in these difficult times. We very much appreciate the co-operation of stakeholder representatives involved in the functioning of the Czech accreditation system and we would like to thank them for their work last year.

The economic performance of CAI was similar to the Czech economy in the long run. A decrease in sales occurred mainly after the first wave of COVID-19 during the summer holidays. Thanks to the measures taken and the savings made, we managed to finish 2020 with a positive economic result. Necessary investments were made to strengthen the means of remote communication, which we believe will continue to dominate the operation of the accreditation system in 2021.

We continue to pursue organizational and sanitary measures to minimize the potential impacts of the COVID-19 pandemic on our employees as well as our customers and partner organizations. We believe that it will be possible to gradually

increase social contacts in 2021 and return to our original way of life. Having said that, we intend to build on and further develop our positive experience with the operation of the system in 2020.

The overall outcome of 2020 was positive, both for CAI and the entire accreditation system, and I would like to use this opportunity to thank all of you who were involved in our activities, stood by us and helped us in these tough times.



Jiří Růžička
Director of the Czech Accreditation Institute



Foreword of the Administration Board

Ladies and gentlemen,

It is our honour to present to you the 2020 Annual Report of the Czech Accreditation Institute (Český institut pro akreditaci, o.p.s.), summarizing its relevant activities and indicators. The Administration Board meets regularly and, in liaison with the Director of CAI and its Supervisory Board, addresses the tasks falling within its competence, including policy matters, in particular the main business strategy for the year in question and the implementation of the company's budget during the given period. At the meetings of the Administration Board, the 2019 Annual Report, and the annual accounts were thoroughly discussed along with task performance in 2020. The Administration Board also regularly discussed the activities and inputs of the Supervisory Board and the Accreditation Board.

In 2020, the activities of CAI, conformity assessment bodies, CAI's corporate bodies, and stakeholders were negatively affected by the COVID-19 pandemic. As soon as at the beginning of the first wave of the pandemic, in spring 2020, CAI instituted operating procedures for using the method of remote assessment, which had been used to a limited extent until then. The structure of remote assessment differs from the usual on-site assessment. In the case of remote assessment, assessors must request a relatively large dossier of documentation in advance, to be able to review and prepare it prior to the assessment and allow for an efficient process of the assessment itself. This assessment method is used by assessors where it is not possible or suitable to visit the premises of the customer. Evidently, a co-operation of the relevant conformity assessment bodies is also necessary. During the second COVID-19 wave, this method was used as standard.

At this point, I would like to thank all the conformity assessment bodies for their objective and positive approach to the remote assessments carried out in 2020.

CAI has developed a long-term co-operation with stakeholders which use accreditation in their work. It is in CAI's interest during

the mutual meetings that accreditation is generally accepted as a means of demonstrating the competence of conformity assessment bodies. These activities, especially personal meetings, were also affected by the pandemic and remote meeting platforms were used for meetings, as well as for CAI's information seminars.

The membership of CAI in European and international organizations for accreditation requires active involvement in their activities. This requirement was also met within the set limitations.

Despite the complications resulting from the conditions specified above, CAI completed all its tasks planned for 2020, including ensuring the accreditation of conformity assessment bodies and the subsequent surveillance activities within the meaning of the applicable accreditation legislation. For these reasons, on behalf of the Administration Board, I would like to thank the company's staff for achieving the set goals and managing all tasks defined by the company for 2020.

My thanks also go to the representatives of stakeholders who contribute to the development of the Czech accreditation system, to the members of the Accreditation Board, the Supervisory Board and experts working as assessors or members of advisory bodies of CAI. In conclusion, I would like to thank my colleagues on the Board of Directors: Ing. Petr Kučera – the Chairman, as well as Ing. František Hýbner – new Chairman and the representative of business entities, and Prof. MUDr. Tomáš Zima, DrSc. – representative of accredited bodies. I believe that the Czech Accreditation Institute will continue to provide accreditation services in full scope also in 2021 while maintaining the competence to carry out accreditation according to international rules.



Eva Průšová
Member of the Administration Board



Introduction

The main focus of CAI's activities is the provision of accreditation services. CAI provides those services on a non-profit basis and under conditions that have been stipulated in advance and are identical for all users. CAI's corporate bodies provide adequate conditions for an effective and balanced involvement of all parties interested in accreditation, as required by ČSN EN ISO/IEC 17011:2018 Conformity assessment – Requirements for accreditation bodies accrediting conformity assessment bodies.

CAI's services are used by a wide range of conformity assessment bodies. CAI's findings as well as the outputs of the accredited conformity assessment bodies (CABs) have a great impact on both our national and international relations. Therefore, external relations are of utmost importance for both CAI and the Czech Republic.

In the area of international relations, the membership in European and international accreditation organizations and entering multilateral agreements on the recognition of accreditation results play a decisive role for the Czech Republic, and specifically for CAI and its accredited conformity assessment bodies. Regulation (EC) No. 765/2008 of the

European Parliament and of the Council strengthened the importance of EA, which became a foundation of the European accreditation infrastructure. A successful peer evaluation of national accreditation bodies is the cornerstone of a mutual recognition of findings by the accredited conformity assessment bodies throughout the whole European Union. On the national level, CAI's relationships with various stakeholders, such as public administration authorities, the business sector and associations of accredited bodies, are essential. However, CAI's relationships with the individual conformity assessment bodies are paramount: CAI always strives to provide services which are in compliance with the needs of the CABs and is ready to launch new services when it is desirable. During its everyday work, CAI finds it important to continuously explain and promote the significance and benefits of accreditation for all conformity assessment bodies and stakeholders.

2020 was a very challenging year in view of the epidemiological situation and the measures brought about by the COVID-19 pandemic. For this reason, international and national meetings, including the assessment of conformity assessment bodies and workshops were carried out mainly remotely.



International Relations

In 2020, personnel of CAI participated in the following areas of work of EA, ILAC, IAF and FALB:

EA Executive Committee;
EA MAC (Multilateral Agreement Council);
EA HHC (Horizontal Harmonization Committee);
EA CPC (Communication and Publication Committee);
EACC (Certification Committee);
EAIC (Inspection Committee);
EA LC (Laboratory Committee);
Working Groups EA CC WG EMS, EA CC EU ETS, EA LC WG Health Care (Laboratory Medicine) and in the joint working group EEE-PT (Proficiency Testing in Accreditation).

CAI actively participated in the work of the Technical Networks coordinated by EA LC (Forensic Sector, Environment, Food and Feed, Mechanical, Electrical and Toy Testing, PT Providers, RM Producers, Biobanking) and within the EA CC to update EA documents (eg EA-06/02).

The obligations of accreditation bodies include, among other things, their participation in harmonization meetings organized by the owners of international certification schemes. Consequently, CAI's representatives participated in accreditation meetings related to the GlobalGAP and FSSC schemes.

Furthermore, a representative of CAI completed a training organized by EA in the following area: ISO 17029.

CAI was also represented in both meetings of EA General Assembly, which is the supreme body of EA. As well as in the meetings of the Forum of Accreditation and Licensing Bodies (FALB), which was established to support the accreditation of EMAS system verifiers.

As a member and signatory of ILAC and IAF multilateral agreements, CAI participated in the development of and commented on a number of documents prepared by these organizations.

CAI's representatives attended the General Assembly meetings of ILAC, IAF and also the joint General Assembly meeting of both organizations (General Assembly ILAC/IAF); they also took part in the meetings of ILAC AIC (Accreditation Committee) including a number of working groups (AIC WG 15189, AIC WG 17034, AIC WG Sampling, AIC WG Biobanking), ILAC ARC

(Arrangement Committee), ILAC IC (Inspection Committee), IAF TC (Technical Committee), IAF ABIEG (Accreditation Body Information Exchange Group), IAF MLAC (MLA Committee), as well as a number of other working groups (IAF WG Product Certification, IAF WG Person Certification, IAF WG Management System Certification, IAF WG Verification and Energy, IAF WG Food). One of CAI's employees has been appointed an ILAC contact person for JCTLM (Joint Committee for Traceability in Laboratory Medicine) and IFCC (International Federation for Clinical Chemistry and Laboratory Medicine) and attended the meeting of the JCTLM Executive Committee and webmeetings of JCTLM/CCQM: Ensuring reliability of measurements in response to the Covid-19 Pandemic (12/2020).

A representative of CAI attended the meetings of EA MAC and its Management Group, as well as EA Plenary Session, and worked in the EA Financial Oversight Committee.

CAI's staff have been actively involved in ISO TC 212/WG 1 revising ISO 15198 and in ISO CASCO WG 57 revising ISO/IEC 17043.

In the context of cross-frontier accreditation, CIA subcontracted the Slovak accreditation body (SNAS) to assess one testing laboratory, one calibration laboratory, to assess two witness audits of one certification body certifying management systems. CAI also subcontracted the Polish accreditation body (PCA) to assess a witness audit of a certification body certifying management systems, one site of a calibration laboratory, and another witness audit was postponed to Q1 2021 due to the COVID-19 pandemic. In addition, CAI subcontracted the Egyptian accreditation body (EGAC) to assess a witness audit of a certification body certifying management systems, and the Italian accreditation body (ACCREDIA) to assess a witness audit of a certification body certifying management systems.

At the request of foreign accreditation bodies, we carried out nine assessments as subcontractors at local sites of foreign certification bodies and laboratories (for France, UK, Germany and the Netherlands). The assessment process for cross-frontier accreditation in CIA is designed to best meet the requirements of all foreign accreditation bodies. Communication and organization within the cross-border co-operation is efficient and smooth.

The active involvement of CAI in the evaluation process organized by EA is also an important part of international co-

operation, with CAI's staff, including newly trained workers, participating as team members in the evaluation of other national accreditation bodies. However, as a result of the global COVID-19 pandemic, all planned evaluations were postponed to 2021 (i.e. Poland, France, Norway, Albania). Nevertheless, additional training was organized remotely for the evaluators – EA team members evaluating testing, calibration and inspection bodies.

Relations on the National Level

Bodies of the Czech Accreditation Institute

CAI's bodies have been established in compliance with the Czech Public Service Companies Act and with CAI's Memorandum. They include the Director (as the statutory body), the Administration Board and the Supervisory Board. Furthermore, CAI has established an Accreditation Board based on the authorization to conduct accreditation granted to CAI by the Ministry of Industry and Trade pursuant to the Act No. 22/1997 Sb. on Technical Requirements for Products. CAI has also established Technical Committees and Technical Commissions in compliance with the requirements of ČSN EN ISO/IEC 17011:2018. All parties interested in accreditation are represented in a balanced manner in those bodies.

During 2020, the above-mentioned bodies performed their duties in a standard manner, in accordance with their respective missions stipulated by the relevant statutory documents.

Director of CAI – as the statutory body, the Director manages CAI and acts on its behalf; he/she also enters into agreements on both national and international level. In matters in which CAI is involved in the capacity of a public authority, the Director acts as the head of an administration body; in cases foreseen by law the Director act as an appellate body.

Administration Board – its scope of activity includes the approval of the budget, Annual Report and Annual Financial Statements. The Administration Board continues to discuss the matters of CAI's operation and economic activities which are considered substantial. In 2020 the Administration Board focused of the management system in terms of criteria of the ČSN EN ISO/IEC 17011:2018; co-operation between CAI and the Czech Office for Standards, Metrology and Testing (ÚNMZ) in the

Following the positive results of EA evaluation, CAI became one of the first signatories of the new EA MRA for the accreditation of reference material producers, which currently includes two regions – EA and APAC (Asia Pacific Accreditation Cooperation). A signature of this ILAC MRA grants the reference material producers international acceptance of their reference materials and, after signing the Mark licence agreement, also the use the ILAC MRA mark in combination with their own mark.

field of using accreditation in the regulated area (authorization, notification), working together with the Ministry of industry and Trade and the Ministry of Transport on the implementation of the new EU directive on the interoperability of the European rail system into the Czech legislation; general use of accreditation in accordance with Regulation (EC) No. 765/2008; the status of “re-assessment” of testing and calibration laboratories according to the revised ČSN EN ISO/IEC 17025:2018 standard and co-operation with the Czech National Cyber and Information Security Agency. The Administration Board operated as a three-member body (see Section “CAI's Bodies and Management”).

Supervisory Board – as a controlling body, it is primarily in charge of supervising CAI's economic activities and CAI's compliance with laws and its Memorandum. CAI's Supervisory Board in particular reviews documents submitted by the Administration Board for approval (i.e. budget, Annual Report and Annual Financial Statements) and presents the Director and the Administration Board with regular reports on the results of its supervisory activity. CAI's Supervisory Board consisted of three members in 2018 (see section “CAI's Bodies and Management”).

Accreditation Board – a permanent advisory body of CAI, focusing on the development of the accreditation system, primarily based on inputs submitted by the other bodies of CAI. The Accreditation Board continued to focused on the amendment of existing accreditation legislation, on discussions with the individual Ministries aimed at supporting the use of the Czech accreditation system, on state of “re-assessment” of testing and calibration laboratories to the revised ČSN EN ISO/IEC 17025:2018, and on the co-operation between the

Czech Office for Standards, Metrology and Testing and CAI in the area of using accreditation for the purposes of authorization/notification. As at the end of 2020, the Accreditation Board consisted of 33 members (see section “CAI's Bodies and Management”).

Technical and Expert Committees – expert advisory bodies of the Director of CAI for the individual areas of accreditation. Several Technical or Expert Commissions have been established to handle specific expert issues within the scope

of the work of the Technical/Expert Committees (eleven Technical Commissions and one Expert Commission have been established within the Technical Committee for accreditation of testing laboratories, while the Technical Committee for accreditation of certification bodies certifying products includes one Technical Commission which also covers the scope of inspection bodies, certification bodies certifying management systems and certification bodies certifying persons, plus one Technical Committee of CAI's Standardization Centre).



External Co-operation

CAI develops bilateral and multilateral co-operation with its stakeholders, such as public administration authorities, business or social partners, and associations of accredited bodies.

CAI has signed agreements on co-operation in the area of accreditation with governmental and non-governmental partners. The purpose of said agreements is to create a framework for mutual collaboration among the involved parties, in order to promote the development of the Czech accreditation system and the use of accreditation results in various areas in accordance with harmonized standards and documents of international accreditation organizations. In 2020, CAI entered into an agreement with the National Cyber and Information Security Agency.

CAI has been involved in the activities of the Czech Board of Quality and the majority of its expert sections; CAI leads the Section of Infrastructure Quality.

Within the organization of 4E-CZ, CAI co-operates with the Czech Metrology Institute, the Czech Calibration Association, EUROLAB-CZ and EURACHEM-CZ.

Customer Care

CAI collects new ideas and comments through feedback from its customers and parties interested in accreditation (regularly obtained via questionnaires, newly also distributed in an electronic form, and during personal visits). The input provided in this way is used to promote further improvement of CAI's activities. CAI maintains a website as one of its communication channels, which offers regularly updated information about new services, new Methodological Instructions for Accreditation, events organized or attended by CAI, information about the composition of CAI's bodies, about the composition of its corporate bodies, new developments from international accreditation organizations, etc. The inputs from feedback are also used as ideas for topics of future workshops.

Provided Services

In 2020, CAI conducted impartial, objective and independent assessment of professional competencies of conformity assessment bodies (accreditation) for:

- Testing laboratories (ČSN EN ISO/IEC 17025:2005 a ČSN EN ISO/IEC 17025:2018)
- Calibration laboratories (ČSN EN ISO/IEC 17025:2005 a ČSN EN ISO/IEC 17025:2018)
- Medical laboratories (ČSN EN ISO 15189:2013)
- Certification bodies certifying management systems (ČSN EN ISO/IEC 17021-1:2016)
- Certification bodies certifying products including processes and services (ČSN EN ISO/IEC 17065:2013)
- Certification bodies certifying persons (ČSN EN ISO/IEC 17024:2013)
- Inspection bodies (ČSN EN ISO/IEC 17020:2012)
- Proficiency testing providers (ČSN EN ISO/IEC 17043:2010)
- Reference material providers (ČSN EN ISO 17034:2017)
- Verification and validation bodies (ČSN EN ISO 14065:2013)
- Environmental verifiers of EMAS programmes and surveillance of foreign environmental verifiers (ČSN EN ISO/IEC 17021-1:2016 in conjunction with Regulation (EC) No. 1221/2009).

In 2020, similarly to the previous years, CAI's activities reflected the decisions and recommendations of international organizations involved in accreditation, as well as the amendments of legislation relevant for accreditation and conformity assessment. Documents published by international accreditation organizations including EA, IAF and ILAC were continuously implemented into the accreditation system of CAI.

CAI continued to co-operate with the Ministry of the Environment in the field of compliance with the requirements Commission Implementing Regulation (EU) 2018/2067 respectively. Data on accredited verifiers of greenhouse gas emissions reports were continuously kept updated and

published according to the said Regulation. As at the end of the year, reporting pursuant to Article 77 of the Commission Implementing Regulation (EU) was presented to the relevant competent bodies.

During last year, re-assessments were continued: the re-assessments of OHSAS 18001:2007 to ČSN ISO 45001:2018, the re-assessment: of ISO 22000: 2005 to ISO 22000: 2018, respectively ČSN EN ISO 22000: 2019, of ISO 50001: 2012 to ISO 50001: 2018, resp. ČSN EN ISO 50001: 2019, from ISO/IEC 20000-1: 2011 to ISO/IEC 20000-1: 2018, respectively ČSN EN ISO/IEC 20000-1: 2019 and Methodological guideline Quality system in the field of roads from version 2013 to version 2019.

A reassessment from ČSN EN ISO 22301:2013 to ČSN EN ISO 22301:2020 was initiated. The following services were also implemented: FSSC 22000 – Quality, ISO/IEC 27006:2015/AMD 1:2020 (regarding MSCBs).

In the field of PCBs, an update of the service was prepared in accordance with the requirements of Directive (EU) 2016/797 of the European Parliament and of the Council of 11 May 2016 on the interoperability of the rail system within the European Union transposed into Article II (5) of Act No. 367/2019 Sb. In addition, the following certification schemes were updated: GMP+ FSA Module, Version 11-05-2020; GlobalG.A.P. IFA, version 5.3-GFS; WEEELABEX, version EURO B2101; eIDAS certification according to the Document specifying requirements for qualified trust service providers and the qualified trust services provided by them, version 3). New services for agricultural certification schemes were introduced (Certification of Q CZ quality for products B1, B2 and B3, Certification of products under the Q CZ quality scheme for poultry producers and poultry product processors, Certification of compost and certification under the ADVIGREEN scheme).

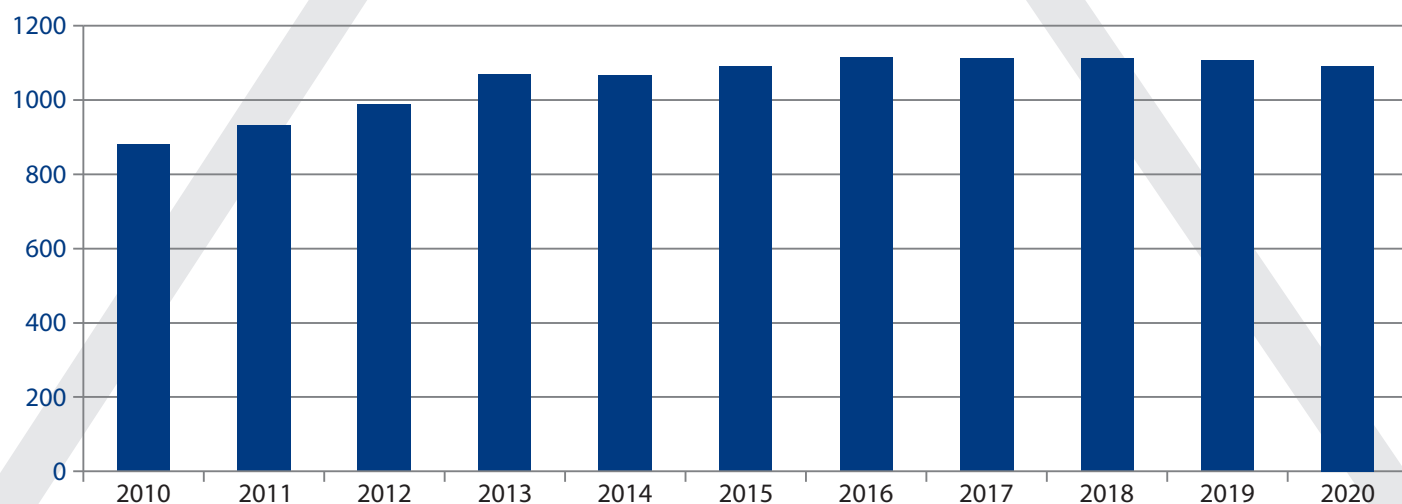
The year of 2020 witnessed the continue of "re-assessment" of testing and calibration laboratories according to the revised ČSN EN ISO/IEC 17025:2018. CAI issued accreditation certificates according to the revised standard to a total of 316 testing and calibration laboratories during the year. Due to the pandemic, ILAC extended the transition period by 6 months, until the end of May 2021. By the end of 2020, CAI had reviewed 620 laboratories and only 30 are left for the extended transition period.

Selected Indicators

Number of accredited conformity assessment bodies (as at 31 December)

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Testing laboratories	501	511	490	503	484	511	518	516	517	515	515
Medical laboratories	83	127	186	251	256	252	259	262	261	251	247
Calibration laboratories	105	105	115	118	119	121	125	135	132	134	131
CB for products	67	65	66	55	55	55	56	55	58	58	59
CB for MS	54	49	50	53	57	52	55	48	50	49	49
Of which: EMAS verifiers	3	4	4	4	4	4	4	4	4	4	4
CB for persons	22	24	24	24	24	24	26	24	24	24	24
Inspection bodies	41	39	41	45	47	49	48	47	46	50	49
Proficiency testing providers	5	9	11	12	12	14	14	14	14	13	13
Reference material producers	x	x	x	x	x	x	2	2	2	2	2
Verification and validation bodies	x	x	x	4	9	9	9	7	6	6	6
Celkem	881	933	987	1069	1067	1091	1116	1114	1114	1106	1095

Number of Accreditation Certificates



Our experts

CAI's personnel consist of qualified, motivated and loyal professionals who meet the requirements of our customers in all areas of accreditation that are offered by the Czech Accreditation Institute. Our employees help to further develop the company, improve its overall reputation and increase general awareness of accreditation services offered in the Czech Republic.

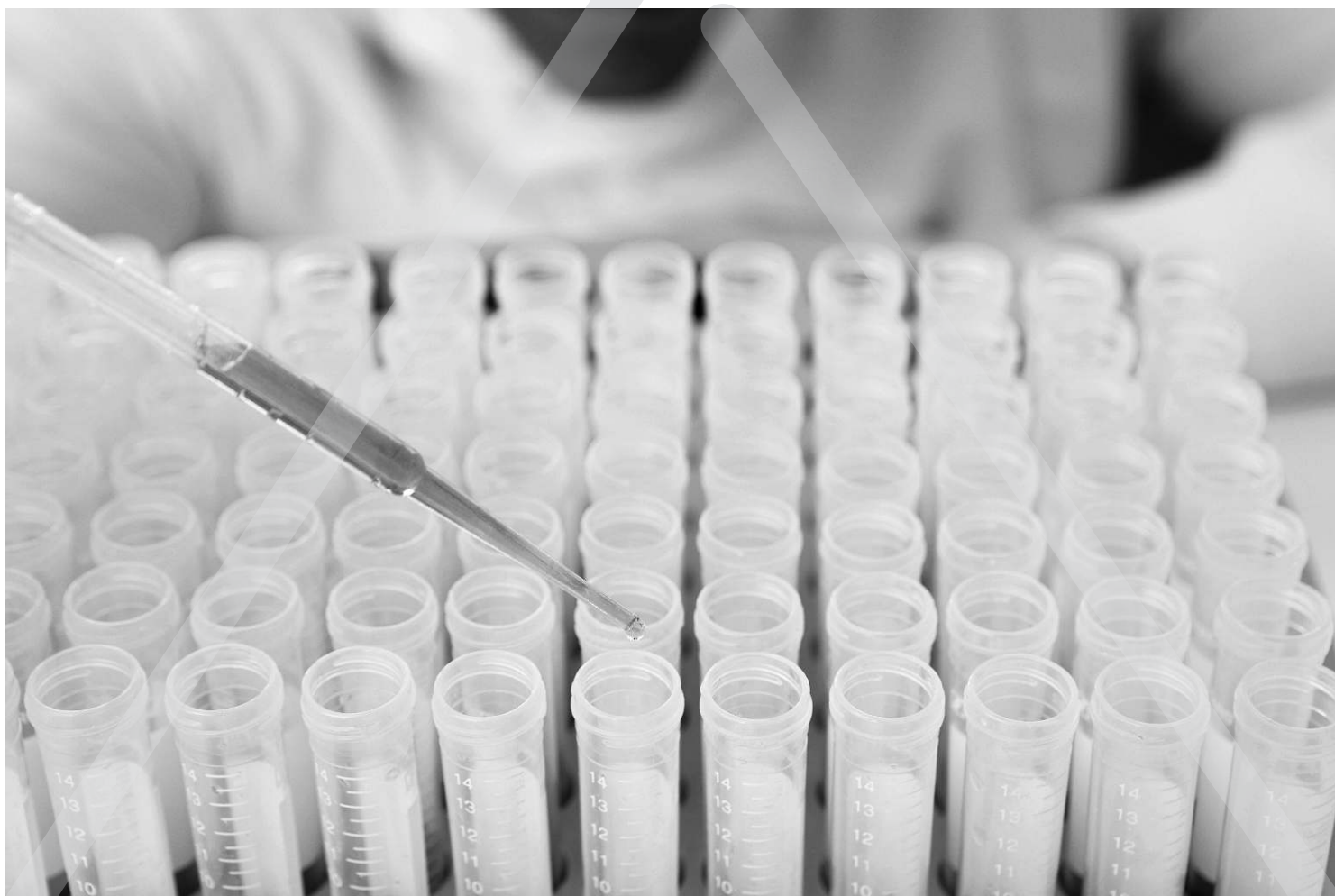
As at 31 December 2020, CAI's organization included a total of 50 employees. Regarding the educational background, the majority of employees (70 %) had a university degree; 26 % had graduated from a secondary school and 2% had attained professional tertiary (non-university) education. Three new employees joined CAI in 2020 and seven employees left.

As at the end of 2020, a total of thirty-four employees had fulfilled the requirements for lead assessors, ten employees

also acted in the capacity of a development manager for a given area of accreditation. Fifteen persons worked as external lead assessors.

During its work, CAI benefits from an extensive database of external colleagues, including a total number of 512 technical assessors and experts.

The Czech Accreditation Institute traditionally places emphasis on a systematic development of its employees' professional education and necessary competencies. Therefore, CAI's employees attended regular training sessions also in 2020, not only focusing on legislation but also on the development of soft skills. An essential part of the employees' development of skills included improvement of auditing skills and practices. All of the educational activities have resulted in improved efficiency and quality of provided accreditation services.



Annual Report on the Provision of Information pursuant to Act No. 106/1999 Sb.

In the period from 1 January 2020 to 31 December 2020, Český institut pro akreditaci, o.p.s. ("CAI") received 4 applications for provision of information pursuant to Section 13 of Act No. 106/1999 Sb., on Free Access to Information, as amended (hereinafter referred to as "Act No. 106/1999 Sb."). Three applications were submitted via a postal service provider and one application via the information system of data boxes.

No reimbursement of cost for the provision of information was received by CAI in 2020.

In compliance with Section 18 of Act No. 106/1999 Sb., CAI publishes the following data on its activities of providing information for 2020:

- a) Number of applications for information: 4
Number of decisions on the rejection of an application: 2
Number of decisions on a partial rejection of an application: 0

b) Number of appeals filed against CAI's decisions: 2

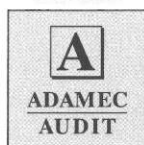
c) Court judgements on the review of lawfulness of CAI's decisions: 0
Costs incurred by CAI in court proceedings concerning matters under Act No. 106/1999 Sb.: 0

d) List of exclusive licences granted: 0

e) Number of complaints filed pursuant to Section 16a of Act No. 106/1999 Sb.: 0

f) Further information related to the application of Act No. 106/1999 Sb.: None.

The Section on licence and sub-licence agreements during the provision of information was not applied in 2020.



Zpráva nezávislého auditora určená dozorčí radě a správní radě obecně prospěšné společnosti Český institut pro akreditaci, o.p.s.

Výrok auditora

Provedli jsme audit přiložené účetní závěrky obecně prospěšné společnosti Český institut pro akreditaci, o.p.s. (dále také „Společnost“) se sídlem Olšanská 54/3, 130 00 Praha 3, IČ 256 77 675, sestavené na základě českých účetních předpisů, která se skládá z rozvahy k 31.12.2020, výkazu zisku a ztráty za rok končící 31.12.2020 a přílohy této účetní závěrky, která obsahuje popis použitých podstatných účetních metod a další vysvětlující informace. Údaje o Společnosti jsou uvedeny v příloze této účetní závěrky.

Podle našeho názoru účetní závěrka podává věrný a poctivý obraz aktiv a pasiv obecně prospěšné společnosti Český institut pro akreditaci, o.p.s. k 31.12.2020 a nákladů a výnosů a výsledku jejího hospodaření za rok končící 31.12.2020 v souladu s českými účetními předpisy.

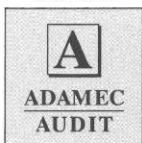
Základ pro výrok

Audit jsme provedli v souladu se zákonem o auditorech a standardy Komory auditorů České republiky pro audit, kterými jsou mezinárodní standardy pro audit (ISA), případně doplněné a upravené souvisejícími aplikačními doložkami. Naše odpovědnost stanovená těmito předpisy je podrobněji popsána v oddílu Odpovědnost auditora za audit účetní závěrky. V souladu se zákonem o auditorech a Etickým kodexem přijatým Komorou auditorů České republiky jsme na Společnosti nezávislí a splnili jsme i další etické povinnosti vyplývající z uvedených předpisů. Domníváme se, že důkazní informace, které jsme shromáždili, poskytují dostatečný a vhodný základ pro vyjádření našeho výroku.

Ostatní informace uvedené ve výroční zprávě

Ostatními informacemi jsou v souladu s § 2 písm. b) zákona o auditorech informace uvedené ve výroční zprávě mimo účetní závěrku a naši zprávu auditora. Za ostatní informace odpovídá ředitel Společnosti.

Náš výrok k účetní závěrce se k ostatním informacím nevztahuje. Přesto je však součástí našich povinností souvisejících s ověřením účetní závěrky seznámení se s ostatními informacemi a posouzení, zda ostatní informace nejsou ve významném (materiálním) nesouladu s účetní závěrkou či s našimi znalostmi o účetní jednotce získanými během ověřování účetní závěrky nebo zda se jinak tyto informace nejeví jako



významně (materiálně) nesprávné. Také posuzujeme, zda ostatní informace byly ve všech významných (materiálních) ohledech vypracovány v souladu s příslušnými právními předpisy. Tímto posouzením se rozumí, zda ostatní informace splňují požadavky právních předpisů na formální náležitosti a postup vypracování ostatních informací v kontextu významnosti (materiality), tj. zda případné nedodržení uvedených požadavků by bylo způsobilé ovlivnit úsudek činěný na základě ostatních informací.

- Na základě provedených postupů, do míry, jež dokážeme posoudit, uvádíme, že
- ostatní informace, které popisují skutečnosti, jež jsou též předmětem zobrazení v účetní závěrce, jsou ve všech významných (materiálních) ohledech v souladu s účetní závěrkou a
 - ostatní informace byly vypracovány v souladu s právními předpisy.

Dále jsme povinni uvést, zda na základě poznatků a povědomí o Společnosti, k nimž jsme dospěli při provádění auditu, ostatní informace neobsahují významné (materiální) věcné nesprávnosti. V rámci uvedených postupů jsme v obdržených ostatních informacích žádné významné (materiální) věcné nesprávnosti nezjistili.

Odpovědnost ředitele a dozorčí rady Společnosti za účetní závěrku

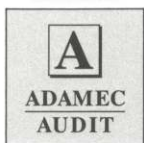
Ředitel Společnosti odpovídá za sestavení účetní závěrky podávající věrný a poctivý obraz v souladu s českými účetními předpisy a za takový vnitřní kontrolní systém, který považuje za nezbytný pro sestavení účetní závěrky tak, aby neobsahovala významné (materiální) nesprávnosti způsobené podvodem nebo chybou.

Při sestavování účetní závěrky je ředitel Společnosti povinen posoudit, zda je Společnost schopna nepřetržitě trvat, a pokud je to relevantní, popsat v příloze účetní závěrky záležitosti týkající se jejího nepřetržitého trvání a použití předpokladu nepřetržitého trvání při sestavení účetní závěrky, s výjimkou případů, kdy ředitel plánuje zrušení Společnosti nebo ukončení její činnosti, resp. kdy nemá jinou reálnou možnost, než tak učinit.

Za dohled nad procesem účetního výkaznictví ve Společnosti odpovídá dozorčí rada.

Odpovědnost auditora za audit účetní závěrky

Naším cílem je získat přiměřenou jistotu, že účetní závěrka jako celek neobsahuje významnou (materiální) nesprávnost způsobenou podvodem nebo chybou a vydat zprávu auditora obsahující náš výrok. Přiměřená míra jistoty je velká míra jistoty, nicméně není zárukou, že audit provedený v souladu s výše uvedenými předpisy ve všech případech v účetní závěrce odhalí případnou existující významnou (materiální) nesprávnost. Nesprávnosti mohou vznikat v důsledku podvodů nebo chyb a považují se za významné (materiální), pokud lze reálně předpokládat, že by jednotlivě nebo v souhrnu mohly ovlivnit ekonomická rozhodnutí, která uživatelé účetní závěrky na jejím základě přijmou.



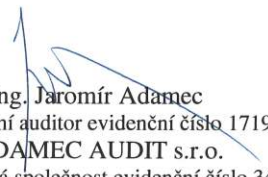
Při provádění auditu v souladu s výše uvedenými předpisy je naší povinností uplatňovat během celého auditu odborný úsudek a zachovávat profesní skepticismus. Dále je naší povinností:

- Identifikovat a vyhodnotit rizika významné (materiální) nesprávnosti účetní závěrky způsobené podvodem nebo chybou, navrhnout a provést auditorské postupy reagující na tato rizika a získat dostatečné a vhodné důkazní informace, abychom na jejich základě mohli vyjádřit výrok. Riziko, že neodhalíme významnou (materiální) nesprávnost, k níž došlo v důsledku podvodu, je větší než riziko neodhalení významné (materiální) nesprávnosti způsobené chybou, protože součástí podvodu mohou být tajné dohody (koluze), falšování, úmyslná opomenutí, nepravdivá prohlášení nebo obcházení vnitřních kontrol.
- Seznámit se s vnitřním kontrolním systémem Společnosti relevantním pro audit v takovém rozsahu, abychom mohli navrhnout auditorské postupy vhodné s ohledem na dané okolnosti, nikoli abychom mohli vyjádřit názor na účinnost jejího vnitřního kontrolního systému.
- Posoudit vhodnost použitých účetních pravidel, přiměřenost provedených účetních odhadů a informace, které v této souvislosti ředitel Společnosti uvedl v příloze účetní závěrky.
- Posoudit vhodnost použití předpokladu nepřetržitého trvání při sestavení účetní závěrky ředitelem a to, zda s ohledem na shromážděné důkazní informace existuje významná (materiální) nejistota vyplývající z událostí nebo podmínek, které mohou významně zpochybnit schopnost Společnosti nepřetržitě trvat. Jestliže dojdeme k závěru, že taková významná (materiální) nejistota existuje, je naší povinností upozornit v naší zprávě na informace uvedené v této souvislosti v příloze účetní závěrky, a pokud tyto informace nejsou dostatečné, vyjádřit modifikovaný výrok. Naše závěry týkající se schopnosti Společnosti nepřetržitě trvat vycházejí z důkazních informací, které jsme získali do data naší zprávy. Nicméně budoucí události nebo podmínky mohou vést k tomu, že Společnost ztratí schopnost nepřetržitě trvat.
- Vyhodnotit celkovou prezentaci, členění a obsah účetní závěrky, včetně přílohy, a dále to, zda účetní závěrka zobrazuje podkladové transakce a události způsobem, který vede k věrnému zobrazení.

Naší povinností je informovat ředitele a dozorčí radu mimo jiné o plánovaném rozsahu a načasování auditu a o významných zjištěních, která jsme v jeho průběhu učinili, včetně zjištěných významných nedostatků ve vnitřním kontrolním systému.

V Liberci dne 31. března 2021




Ing. Jaromír Adamec
statutární auditor evidenční číslo 1719
ADAMEC AUDIT s.r.o.
auditorská společnost evidenční číslo 342

Označ.	PASIVA	Účetní období	
		stav k prvnímu dni	stav k poslednímu dni
A.	Vlastní zdroje celkem	13 437	14 508
A. I.	Jmění celkem	13 140	13 436
1.	Vlastní jmění	1 466	1 465
2.	Fondy	11 674	11 971
A. II.	Výsledek hospodaření celkem	297	1 072
1.	Účet výsledku hospodaření	xxxxx	1 072
2.	Výsledek hospodaření ve schvalovacím řízení	297	xxxxx
B.	Cizí zdroje celkem	16 630	19 502
B. III.	Krátkodobé závazky celkem	16 534	19 451
1.	Dodavatelé	2 909	1 682
3.	Přijaté zálohy	3 605	6 023
4.	Ostatní závazky	0	51
5.	Zaměstnanci	4 926	5 710
6.	Ostatní závazky vůči zaměstnancům	100	99
7.	Závazky k institucím sociálního zabezpečení a veřejného zdravotního pojištění	2 942	3 495
8.	Daň z příjmů	0	126
9.	Ostatní přímé daně	1 344	1 650
10.	Daň z přidané hodnoty	252	417
11.	Ostatní daně a poplatky	3	2
12.	Závazky ze vztahu k státnímu rozpočtu	296	0
17.	Jiné závazky	57	96
22.	Dohadné účty pasivní	100	100
B. IV.	Jiná pasiva celkem	96	51
1.	Výdaje příštích období	96	51
	PASIVA CELKEM	30 067	34 010

Profit and loss statement as of 31. 12. 2020

Označ.	VÝKAZ ZISKU A ZTRÁTY	Běžné období	
		Hlavní	Celkem
A.	Náklady	100 167	100 167
A.I.	Spotřebované nákupy a nakupované služby	31 562	31 562
A.I.	1. Spotřeba materiálu, energie a ostatních neskladovaných dodávek	3 175	3 175
	3. Opravy a udržování	959	959
	4. Náklady na cestovné	1 047	1 047
	5. Náklady na reprezentaci	246	246
	6. Ostatní služby	26 135	26 135
A III.	Osobní náklady	66 065	66 065
A III.	10. Mzdové náklady	48 701	48 701
	11. Zákonné sociální pojištění	15 373	15 373
	12. Ostatní sociální pojištění	661	661
	13. Zákonné sociální náklady	875	875
	14. Ostatní sociální náklady	455	455
A IV.	Daně a poplatky	69	69
A IV.	15. Daně a poplatky	69	69
A V.	Ostatní náklady	853	853
A V.	19. Kursové ztráty	108	108
	22. Jiné ostatní náklady	745	745
A VI.	Odpisy, prodaný majetek, tvorba a použití rezerv a opravných položek	1 340	1 340
A VI.	23. Odpisy dlouhodobého majetku	1 340	1 340
A VIII.	Daň z příjmů	278	278
A VIII.	29. Daň z příjmů	278	278
	Náklady celkem	100 167	100 167
B.	Výnosy	101 239	101 239
B.I.	Provozní dotace	2 500	2 500
B.I.	1. Provozní dotace	2 500	2 500
B III.	Tržby za vlastní výkony a za zboží	97 958	97 958
B IV.	Ostatní výnosy	419	419
B IV.	8. Kursové zisky	13	13
	10. Jiné ostatní výnosy	406	406
B V.	Tržby z prodeje majetku	362	362
B V.	11. Tržby z prodeje dlouhodobého nehmotného a hmotného majetku	362	362
	Výnosy celkem	101 239	101 239
C.	Výsledek hospodaření před zdaněním	1 350	1 350
D.	Výsledek hospodaření po zdanění	1 072	1 072

I. BASIC INFORMATION ABOUT THE ACCOUNTING ENTITY

1-1) Name and registered office of the accounting entity

Český institut pro akreditaci, o.p.s., Olšanská 54/3, 130 00 Prague 3

Company registration number: 25677675

Date of establishment: 1 July 1998

Date of incorporation in the Registry of Public Service Companies: 1 July 1998

The company is incorporated in the Registry of Public Service Companies maintained by the Municipal Court in Prague (Městský soud v Praze), in Section O, Insert 47.

1-2) Legal form of the accounting entity

Public Service Company (obecně prospěšná společnost – o.p.s.)

1-3) The purpose for which the accounting entity was established

The Company was established to conduct accreditation and surveillance of compliance with accreditation requirements.

1-4) Statutory bodies and changes made during the accounting period

Pursuant to Act No. 248/1995 Sb., as amended, the statutory body of the accounting entity is the director of the company:

Ing. Jiří Růžička, MBA, Ph.D.

No changes to the statutory body were made during the relevant accounting period.

1-5) Information on the founders

The founder of the Company is the Czech Republic, represented by the Ministry of Industry and Trade. The property contribution into the company is CZK 45,000.

1-6) Accounting period for which the Financial Statements have been prepared, and the balance-sheet date

The accounting period means the calendar year of 2020, and the balance-sheet day is 31 December 2020.

1-7) Categories of the accounting entity

According to Section 1b (2) of the Act on Accounting, this accounting entity falls in the category of "small accounting entities".

II. INFORMATION ON THE APPLICATION OF ACCOUNTING PRINCIPLES AND METHODS

2-1) Applied accounting principles and methods

The accounting entity keeps accounts entirely according to Act No. 563/1991 Sb., on Accounting.

Tangible and intangible assets and inventories are evaluated at their acquisition prices. Tangible fixed assets mean assets with an acquisition price of CZK 40,000 or higher. Assets with an acquisition price equal to or lower than CZK 40,000 are considered low-value assets and are accounted for as Inventories; subsequently, they are kept on the operational records. Method B is used for accounting for inventories.

Intangible fixed assets mean assets with an acquisition price of CZK 60,000 or higher. Intangible fixed assets with an acquisition price equal to or lower than CZK 60,000 are accounted for as Services.

Cash and duty stamps are evaluated at their nominal values.

Receivables and payables were evaluated at the time of their creation at their nominal value.

Adjustments are made for receivables based on an assessment of their relevant creditworthiness.

Depreciation is determined by the depreciation schedule and corresponds to the estimated life cycle of the assets.

Foreign currency payables, receivables and foreign exchange are accounted for at the current exchange rate published by the

Czech National Bank (CNB) valid on the date on which the accounting case was effectuated. Foreign business trips are accounted for by using the exchange rate valid as of the date on which the advance was provided. On the balance-sheet date, foreign currencies in the foreign currency cash registers are converted at the CNB exchange rates valid for the respective currencies as at 31 December 2020.

Differences are accounted for as expenses (exchange rate losses) or revenues (exchange rate gains).

2-2) Deviations from applied methods including their impact on the assets and liabilities, the financial situation and on the economic results of the accounting unit

Not applicable.

III. ADDITIONAL INFORMATION ON THE BALANCE SHEET AND THE PROFIT AND LOSS ACCOUNT

3-1) The amount and nature of individual items of revenues and expenses that are extraordinary in terms of volume or origin

No revenue or expense items were considered extraordinary in terms of volume or origin.

3-2) Breakdown of fixed assets

	Status as at 1.1.	Increase	Decrease	Status as at 31.12.
A.I.2.Software	8,392			8,392
Adjustments and depreciation	-5,864	498		-6,632
Interest included in valuation				
A.II.2.Art work, objects and collection	26	0	0	26
Adjustments and depreciation				
Interest included in valuation				
A.II.4.Individual movable assets and sets of movable assets	9,450	1,496	1,874	9,072
Adjustments and depreciation	-7,891	842	1,874	-6,859
Interest included in valuation				
A.II.7.Low-value tangible fixed assets	884	0	0	883
Adjustments and depreciation	-884	0	0	-883
Interest included in valuation				
A.II.9.Incomplete tangible fixed assets	0	1,496	1,496	0
Adjustments and depreciation				
Interest included in valuation				

3-3) Overview of due payables to social security and contributions to the state employment policy, public health insurance payments and outstanding taxes registered by the competent financial and customs authorities

Payables resulting from the mandatory social security contributions and contributions to the state employment policy, as well as health insurance payments had been settled as at the balance-sheet date before the due date. The competent financial or customs offices register no due payments for the accounting entity.

3-4) Breakdown of the economic result according to the individual activities of the company (in thousands of CZK)

Profit from main activity	+ 2,492
Loss from administrative activity	- 1,142
Tax base	+ 1,350
Corporate income tax	78
Economic result after taxes	+ 1,072

3-5) Employees data

The average number of full-time equivalent employees in 2020 was 49 persons.

	(in thousands of CZK)
Total personnel expenses	66,065
Of which: Wages and salaries	48,701
Of which: Contracts on work performed outside of employment	6,255
Statutory social security insurance	15,373
Other social security insurance plans	661
Statutory social security expenses	875
Other social security expenses	455

The Director is the statutory body of the company. No other employee holds simultaneously the post of a member of the statutory or another body of the company.

3-6) Remuneration and emoluments for office holders, i.e. members of the statutory, controlling and other bodies

Remuneration for the statutory body, members of the Administration Board and members of the Supervisory Board was set as CZK 874,000 including the mandatory deductions.

of which:	Gross salaries:	CZK 653,000
	Mandatory insurance:	CZK 221,000

3-7) Calculation of income tax base and income tax allowances

Tax base of the accounting entity was determined through the transformation of its economic result pursuant to applicable provisions of the Income Tax Act. The accounting entity used the option to decrease its tax base pursuant to Section 20 (7) of the Income Tax Act; the tax base was decreased by CZK 627,000. Calculated tax allowance amounted to CZK 119,000. Tax saving for 2020 was used in its full amount (CZK 82,000) to cover the costs of non-business activities – i.e. the activities of a public service company (accreditation activities).

3-8) Received subsidies

In the relevant accounting period, the accounting entity received a non-investment subsidy from the state budget of the Czech Republic amounting to CZK 2,500,000 to fund activities resulting from its international co-operation.

3-9) Method used for the settlement of economic result from the previous accounting period

Upon the approval of the Annual Financial Statements by the Administration Board of CAI on 30 June 2020, the economic result from the accounting period of 2019 was transferred to account No. 911001 - Reserve fund.

IV. Other information

4-1) Interests of members of statutory, controlling and other bodies and their family members in entities with which the accounting entity had entered into a business contract or other contractual relationship for the accounting period subject to reporting

As far as the accounting unit is aware, none of the above-mentioned members or their family members have any interests in entities with which the accounting entity had entered into business contracts or other contractual relationships for the period subject to reporting.

4-2) Total remuneration received by the auditor for the mandatory audit of the Annual Financial Statements and the total remuneration received by the auditor for other auditing services.

The total remuneration paid to the auditor for the mandatory audit of the Annual Financial Statements for 2020 amounted to CZK 87,000 before VAT.

4-3) Other information

All effects of COVID-19 on the activities of the accounting entity in 2020 were reflected in the Annual Financial Statements as at 31 December 2020. Although at the time of the publishing of this Annual Report, the company's activity had not been limited as a consequence of government measures, the situation is ever changing and thus it is impossible to predict the future impact of this pandemic on the activities of the accounting entity. The accounting entity's management will continue to monitor a potential impact and will take all steps necessary in order to mitigate any negative effects on the accounting entity and its employees.

The accounting entity's management has considered a potential impact of COVID-19 on its activity and has come to the conclusion that it would not significantly affect the presumption of a continuous existence of the accounting entity. Consequently, the Financial Statements were prepared as of 31 December 2020 on the understanding that the accounting entity will be able to continue its activity thereafter.

These explanatory notes do not include additional data required by Sections 29 and 30 of Decree No.504/2002 Sb. since they are not applicable for the accounting entity.



C. Additional Information about CAI's Economic Results

Other informations of the company's economic result in 2020 (in thousands of CZK):

Breakdown of revenues according to their sources:

Revenues from the main activity	98,739
Revenues from auxiliary activities	0
Administrative revenues	0
Non-investment subsidies from the state budget	2,500

Breakdown of expenses:

Expenses from the main activity	99,023
Expenses from auxiliary activities	0
Administrative expenses	1,144

The administrative expenses include the remuneration of the Director and the members of the Supervisory and Administrative Board, see the explanatory notes to the Financial Statements.

Fixed assets as net book values:

Opening balance	4,113
New acquisitions	1,496
Accounted depreciation	1,340
Closing balance	4,269

Breakdown of balance sheet item A.II.4 Tangible movable assets and sets of movable assets

(in thousands of CZK)

	Status as at 1 January	Increase	Decrease	Status as at 31 December
Office machines and equipment	1,706	0	0	1,706
Vehicles	7,581	1,496	1,874	7,203
Furniture and fixtures	163	0	0	163
Total	9,450	1,496	1,874	9,072

Change in accounts payable:

Opening balance	16,534
Change of balance	+ 2,790
Closing balance	19,324

Reserve fund:

Opening balance	11,674
Increase	+ 297
Closing balance	11,971

Subsidies from the state budget (in thousands of CZK):

In 2019, CAI received a non-investment subsidy from the state budget to fund its activities within the European and international co-operation in the area of accreditation.

Subsidy received from the state budget	2,500
Expenses arising from international co-operation	2,516
Of which: Membership fees paid to international organizations	1,011
Reimbursement of expenses received from international organizations	- 16
Total expenses from activities funded by the subsidy	2,500
Amount returned to the state budget	0

All effects of COVID-19 on the activities of the accounting entity in 2020 were reflected in the Annual Financial Statements as at 31 December 2020. Although at the time of the publishing of this Annual Report, the company's activity had not been limited as a consequence of government measures, the situation is ever changing and thus it is impossible to predict the future impact of this pandemic on the activities of the accounting entity. The accounting entity's management will continue to monitor a potential impact and will take all steps necessary in order to mitigate any negative effects on the accounting entity and its employees.

The accounting entity's management has considered a potential impact of COVID-19 on its activity and has come to the conclusion that it would not significantly affect the presumption of a continuous existence of the accounting entity. Consequently, the Financial Statements were prepared as of 31 December 2020 on the understanding that the accounting entity will be able to continue its activity thereafter.

No circumstances relevant for the Annual Report occurred after the balance-sheet date.

The economic result, including the amounts of expenses and revenues as well as assets and liabilities, have been reported in the Profit and Loss Account and Balance Sheet.



Composition of bodies of the Czech Accreditation Institute, public service company

Status as at 31 December 2020:

1. Director (statutory body)

Ing. Jiří Růžička, MBA, Ph.D.

2. Administration Board

Ing. František Hýbner

– representative of business and social partners
(Union of Industry and Transport of the Czech Republic)

– **Chairman of the Administration Board**

Ing. Eva Průšová, LL.M.

– representative of state administration bodies
(Ministry of Industry and Trade)

prof. MUDr. Tomáš Zima, DrSc., MBA.

– representative of the association of accreditation bodies
(Czech Medical Association of J. E. Purkyně)

3. Supervisory Board

JUDr. Luděk Holubec

– representative of state administration bodies
(Ministry of Industry and Trade)

– **Chairman of the Supervisory Board**

Ing. Jiří Fuchs

– representative of accredited bodies
(EUROLAB – CZ)

Ing. Pavel Ševčík, Ph.D.

– representative of business and social partners
(Association of Building Entrepreneurs of the Czech Republic)

4. Accreditation Board (technical advisory body)

A. Members with voting right

1) Representatives of state administration bodies

Mgr. Jakub Korec

– Ministry of Industry and Trade

Ing. Jiří Šmíd

– Ministry of Transport

MUDr. Věra Chaloupková

– Ministry of Health

MVDr. Ing. Dana Tříška

– Ministry of Agriculture

Col. Ing. Mgr. Rostislav Richter

– Ministry of the Interior

Ing. Martin Dvořák, Ph.D.

– Ministry of Defence (Office for Defence Standardization, Cataloguing and Governmental Verification of Quality)

– **Deputy Chairman of Accreditation Board**

JUDr. Věra Váňová

– Ministry of Labour and Social Affairs

Ing. Tatjana Kolesniková

– Ministry of the Environment

Ing. Miroslav Chloupek

– Czech Office for Standards, Metrology and Testing

Dr. Ing. Milan Hort

– State Office for Nuclear Safety

2) Representatives of business and social partners

RNDr. Pavel Malčík	– Association of Textile, Clothing and Leather Industry*)
	– Chairman of the Accreditation Board
Ing. Jan Prokš, Ph.D.	Union of Industry and Transport of the Czech Republic
Ing. Petr Svoboda	Association of Building Entrepreneurs of the Czech Republic*)
Ing. Eduard Horčík	Union of Employers' Confederations of the Czech Republic*)
Mgr. Andrea Petrů, MSc.	– Czech Confederation of Commerce and Tourism*)
Ing. Alexander Šafařík-Pštroz	– Czech Chamber of Commerce
Bc. Carla Cizová, MBA	– Chamber of Agriculture
Ing. Libor Dupal	– Consumer Consultative Committee
MUDr. Helena Sajdlová	– VZP ČR (health insurance company)
prof. MUDr. Dalibor Valík, Ph.D.	– Czech Medical Association of J. E. Purkyně

3) Representatives of the accreditation system of the Czech Republic

Ing. Jitka Beránková	– Union of Testing Centres for Construction (EUROLAB-CZ)
Ing. Jan Blechta	– Association of Czech Testing Centres and Laboratories (EUROLAB-CZ)
Ing. Pavel Štícha	– Association of Accredited and Authorized Organizations (EUROLAB-CZ)
Jan Střelec	– Czech Association of Calibration
Ing. Pavel Vaněk	– Association for Product Certification
Ing. Tomáš Hruška	– Association for Certification of Quality Systems
Ing. Romana Hofmanová	– Association for Education and Certification
Ing. Pavel Charvát	– Association of Environmental Verifiers
RNDr. Jiří Tesař, Ph.D.	– Czech Metrology Institute
Ing. Tomáš Zajíc, MBA	– Inspection bodies

B. Members with advisory votes

Milan Těšínský	– Bohemian-Moravian Confederation of Trade Unions
JUDr. Ing. Josef Staša, CSc.	– Charles University, Faculty of Law
Ing. Jiří Hajdík, Ph.D.	– ČEZ, a.s.

*) Member of the Czech Confederation of Employers' and Business Unions

5. Company Management

Director of CAI

Ing. Jiří Růžička, MBA, Ph.D.

CAI's Deputy Director

Ing. Milan Badal

Director of the Operational and Economical Department

Denisa Rybková

Director of the Department of Medical Laboratories

Ing. Milena Lochmanová

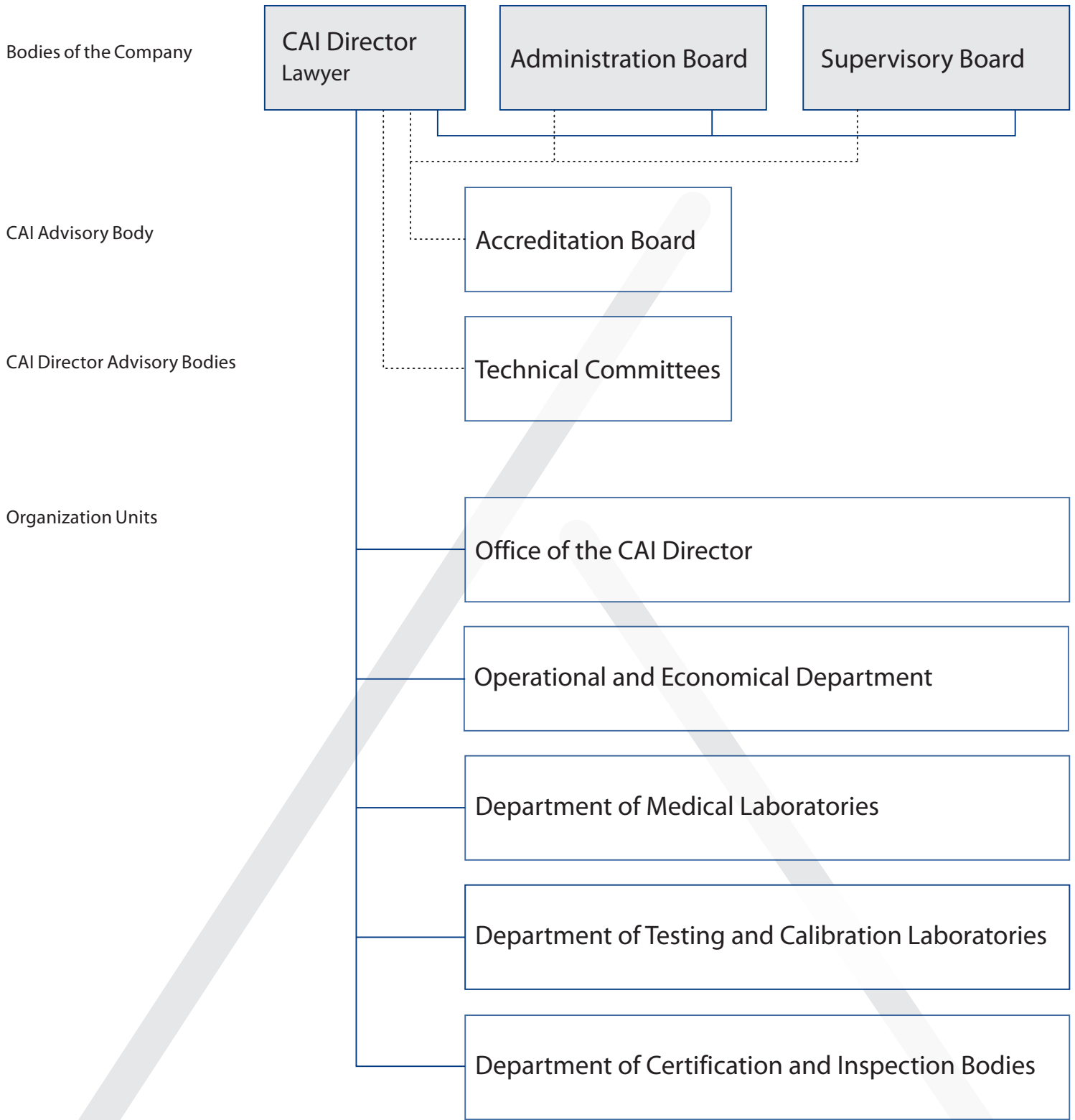
Director of the Department of Testing and Calibration Laboratories

Ing. Pavel Nosek

Director of the Department of Certification and Inspection Bodies

Mgr. Dušan Vácha

CAI Organizational Structure



Contact data



Czech Accreditation Institute, a public service company

Registered office – Head office Prague

Olšanská 54/3
130 00 Praha 3
Tel.: +420 272 096 222
e-mail: mail@cai.cz
ID datové schránky: c4cnq5k
www.cai.cz

Branch office Brno

Okružní 31
638 00 Brno-Lesná
Tel.:+420 545 555 401
Fax:+420 545 555 404

IČ: 25677675

DIČ: CZ25677675

Registrace u MS Praha, spis. zn.: O 47

Bank statement

Komerční banka, a.s., č. ú. 4000134031/0100
IBAN: Cz5701000000004000134031
BIC (SWIFT) KOMBCZPPXXX

International co-operation



<http://www.european-accreditation.org/>



<http://www.iaf.nu/>



<http://www.ilac.org/>



http://ec.europa.eu/environment/emas/index_en.htm

Examples of the Accreditation Marks



L 1...

testing laboratory



M 8...

medical laboratory



K 2...

calibration laboratory



V 3...

certification body -
certification of products



S 3...

certification body - certification
of management systems



P 3...

certification body -
certification of persons



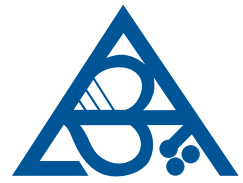
G 3...

verification and validation body



I 4...

inspection body



CZ-V-5...

environmental verifier (EMAS)



Z 7...

proficiency testing provider



R 7...

reference materials producer